

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: December 27, 2024



Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>OCM Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
<p>Appendix</p>	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status



CORE.NV Weekly Status Report

Week Ending: December 27, 2024



Scope



Schedule



Cost



Resources



OCM



Risks



Issues



Quality

CORE.NV Project Roadmap



State of Nevada Advantage Cloud Upgra...



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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Project Status Review

During this reporting period, numerous Core.NV Project resources have dedicated their time to working with a number of agencies in getting their Subject Matter Experts to functionally validate their data in order to obtain final sign-off on their interface(s). Work also continues to complete as many of the reports as can be reasonably accomplished prior to the go-live date. Lastly data warehouse work continues to progress as expected. The primary focus has been, and continues to be, getting NDOT to complete their validations prior to go live. It is anticipated that their interfaces will be validated on Monday, December 30, 2024. Risks and issues continue to be identified, documented, monitored, and either mitigated or resolved.

FIN

General Updates

TIN Unflagging: Determination to unflag the TIN for Purchasing to update EPro.

Cutover Schedule: Approximately a day behind in cutover tasks as of 12/27.

On-Call Duties: On-call team implemented on 12/20, scheduled on-call duties per calendar.

Support Work: Ongoing support work for CGI, escalating path as needed.

Testing Activities

DAWN19 PROD Validation: Communicating with IT group to determine testing schedule, internal OPM testing only.

Interface Testing: Functional interface testing continues, including interface testing for GFO and support to HR/FIN.

DAWN Testing: DAWN testing will continue this weekend, format verification of DAWN 12 vs. 19, and testing when advised.

COA Comparison: Conducting COA comparison and answering questions from SCO around COA.

JV Validation: JV validation passed and accepted on 12/26.

GAX, JVD, RQS Review: Review and practice for Go-live.

Vendor Tools: Working with SCO Vendor Team on rejections, vendor tools reviewed and validated.

Meetings and Training

Wells Fargo Meeting: Verifying processes, moving to production, test files sent and received.

CORE.NV Joint Production Cutover: Attending daily checkpoint meetings.

SEFA Touchpoint Meeting: Meeting with [REDACTED].

Documentation and Support

Job Aides and Cheat Sheets: Team continues to create job aides and cheat sheets.

OPM Timekeeping Manual: Working on OPM Timekeeping Manual.

Support OPM Emails: Sent to FIN requesting assistance with interface testing.

Review VCC Scripts: Reviewing VCC scripts.

Review & Validate Budgets; Journal Vouchers; and Payment Vouchers.

BSR Work: Working on BSR with Reports Team.

PMO DSU: No critical issues this week.

Miscellaneous

Onsite Support: OPM will send team to OCIO & STO from Jan 6-10 to be onsite for questions.

HRM

General Updates

Escalation: Immediate escalation to PM if needed.

HRM & FIN/TECH Interfaces: HRM is managing and assisting with FIN/TECH interfaces, collaborating with the Tech team to complete an Excel document.

OPM Testing: OPM is testing and logging all issues, no longer reaching out to departments for testing.

DAWN Testing: Assisting with DAWN testing, which will be ready for testing over the weekend.

Testing Activities

DHRM FIN Users: Testing scripts for DHRM FIN users.

Interface Testing: Conducting interface testing, including meetings, emails, and log updates.

DAWN Testing: Performing DAWN testing as needed.

DHRM Financial Users

CORE.NV Access: Ensuring CORE.NV access for Payroll Accountants on day 1 of Go Live.

Orientation & Training: Initial orientation for DHRM financial users completed; final training and system access pending completion of training instructions and proof of attendance.

Troubleshooting: Continuing to troubleshoot conversion issues and questions.

HRM Conversion Scripts: Reviewing, cleaning, and testing executed HRM conversion scripts from the previous sprint.

TECH

Interfaces: 52% are signed off by their respective agencies. NDOT will need a retest (20% of the interfaces are NDOT's) so they will not be signing off on 12/27.

DAWN DataWarehouse: Day0 script completed successfully and DAWN19 is officially loaded to production. UAT can pick back up this weekend, and into next week.

Reports: Two will not be going live on Jan 1, 2025: BSR (RPT033) & Override Report (RPT198); BSR has a similar report of the same name available in DAWN; Override report needs a table to be built which will be worked on ASAP after go-live; RPT199 (SABA Report) is in progress and the balance are awaiting approval and testing.

Upcoming Activities: Push for validation and approval on P1A Reports; Support DAWN UAT; Support Interface validation; double-check Go-Live tasks.

OCM

OCM/Communications:

1. Reports Memo, Crosswalk, Job Aid – in prog, waiting on CGI Tech to finalize report testing to grab report screen shots with actual content to dev the job aide. Comm and crosswalks are complete.
2. CORE.NV is LIVE comm – in prog
3. SCO new request/delegation/delete form – in prog, sending and placing on SP
4. CORE.NV System down 4th and 5th comm – in prog
5. Pulse/Satisfaction Survey – In Prog to release end of Jan

Scheduled for Release and place on SP site:

1. DAWN Cache comm – Dec 30/31 target
2. SCO new request/delegation/delete form plus comm – Dec 31 target
3. Reports Memo, Crosswalk, Job Aid – Dec 31 target
4. Go-Live Readiness Reminder – Dec 31
5. OCIO Service Desk Reminder – Jan 2
6. CORE.NV is Live! Announcement – Jan 2
7. CORE.NV System down 4th and 5th comm – Jan 3
8. OCM Retrospective for Phase 1A: Jan 23

Training

Accomplished:

1. NVeLearn training continue to be open for FIN Phase 1A: GenNav, AP, GA, BQ & AP Payments
2. Total NVeLearn users now eligible for CORENV ADV4 access: 87
3. Total users completed a NVeLearn course: General Navigation = 53 Accounts Payable = 26 General Accounting = 20 Budget Query = 49 AP Payments = 41
4. Final Training Metrics submitted to OPM project office for inclusion in the EC presentation on 12/24

In Progress:

1. Training team working on completing NVeLearn A/R course.

Upcoming:

- GFO specific training January 23, 24, 28, and 29
- HRM Phase 1b content discussions
- NDOT "Phase 1a" training plan
- HRM end-user analysis
- FIN Training Retrospective scheduled (January 13)



Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	[REDACTED]		P2 - Medium	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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Action Items

Open But Due

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	[REDACTED]	12/06/24	CGI sent estimates. OPM reviewing.
Connect with [REDACTED] on strategy for Integration Strategy deliverable.	[REDACTED]	12/12/24	Follow up email
Schedule joint meeting to discuss Phase 2 schedule tracking.	[REDACTED]	12/19/24	

In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	[REDACTED]	12/06/24	CGI sent estimates. OPM reviewing.

Action Items Continued

Closed This Week

Description	Owner	Due Date	Comments
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Assigned This Week

Description	Owner	Due Date	Comments
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Decisions

Issue key Summary

Assignee Status Resolution Priority Due date



Project Health Assessment Rubric

	Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red
Scope:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The scope is well-defined. The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. <p><i>If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The schedule and critical path are well-defined. The schedule is progressing as planned, with all critical path milestones and deadlines being met. <p><i>If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the critical path schedule that have yet to be fully defined. The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> The budget is well-defined. Budget funds have been allocated as needed. The budget is being expended as required. <p><i>If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.</i></p>	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. Budget funds are not being allocated as needed and this is impacting the critical path. The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All needed resources have been identified. All identified resources have been allocated. There are no overallocated resources. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

Project Health Assessment Rubric Continued

		Project Health Status Categorizations		
Project Health Assessment Area	Green	Amber	Red	
Risks:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known risks have been documented. All identified risks have mitigation plans in place. Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget. 	
Issues:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All known issues have been documented. All identified issues have resolution plans in place. Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget. 	
Quality:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction. 	
OCM:	<p>All criteria below are being met:</p> <ul style="list-style-type: none"> All involved, impacted, and interested parties have been identified and documented. All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed. 	<p>One or more of the below circumstances is occurring:</p> <ul style="list-style-type: none"> There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed. 	